

**THE WATERFRONT ON VENICE ISLAND BUILDING B CONDOMINIUM  
ASSOCIATION, INC.**

**Do I need to Request Approval for Unit Alteration/Modification**

**Yes (please submit at least 10 business days before project start):**

- Changing floor plan
- Installing new flooring
- Installing Screen Doors
- Electrical work if moving or adding switches, outlets, etc.
- Plumbing work if connecting or disconnecting water supply or waste lines, including installing drinking water system, replacing hot water heater, sink, toilet, etc.
- Changing front door lock or lockset

**No approval needed:**

- Replacing HVAC unit – ensure contractor protects balcony surfaces on the 9th and your floor from drips, nicks, and scratches when moving equipment to/from the elevator AND cleans roof.
- Interior painting
- Changing interior light fixtures or ceiling fans
- Installing blinds, drapery hardware, etc.
- Hanging shelves, artwork, etc.

**Maybe:** email: [info@sunstatemanagement.com](mailto:info@sunstatemanagement.com)

- Other projects not listed

**NOTE – Per Article VIII 8.2 (d) of the Association Declarations (paraphrased):** Regardless of use of Approval form, owner is responsible to ensure that their contractor(s) are properly licensed and fully insured. The unit owner is financially responsible for any damage not paid by the contractor's insurance.

**Please request elevator pads when using it to transport large items.**